

BOUSTEAD PLANTATIONS BERHAD (1245-M)

Vendor Registration : Checklist of Documents (via Email registration)

Dear Esteemed Vendor,

Vendor Registration Checklist

All interested vendors are welcome to register with Boustead Plantations Berhad.

In order to proceed with the registration as our vendors, please read and ensure the readiness of the following necessary documents.

***MANDATORY DOCUMENTS TO BE ATTACHED ARE IN HIGHLIGHTED BLUE**

No	Document	Bhd	Sdn Bhd	Enterprise/Partnership	
				WM	EM
1	Vendor Registration Form (VRF) <i>*ONLY for registration via email</i>				
2	Letter of Declaration (LOD)				
3	Integrity Pledge (IP)				
4	Terms & Conditions (TC) <i>*Please initial every page</i>				
5	Vendor Code of Conduct (VCOC)				
6	Copy of Identification Card (For Individual Vendor) <i>*Please cross for Bplant registration only</i>				
7	Form 09 Cert. of Incorporation of Private Company				
8	Trading License for Sabah/Sarawak Company				
9	Form 13 Cert. of Incorporation on Change of Name <i>Note: If relevant.</i>				
10	Form 24 Return of Allotment of Shares				
11	Form 49 Register of Directors, Managers & Secretaries				
12	Latest 3 Years Audited Financial Statement				
13	Latest 6 Months Bank Statement				
14	Latest Company Profile from SSM <i>Note: If VRF submitted in Jan 2019, profile must be purchased in Jan 2019.</i>				
15	Corporate Profile/Company Background & Organisation Chart <i>Note: Optional, may include document as such catalogue and brochure.</i>				
16	Supporting Documents: <i>Note: If relevant.</i>				
	Certificates ISO9001, ISO14001, OHSAS18001				
	Registration: CIDB, MOF, PKK, SPKK, MSPO, RSPO				
	Documentation for EPF /SOCSCO Contribution /Income Tax				
	LOA, PO, Past Projects List with value				

Please take note that all documents must be submitted in softcopy whether through system or email.

Failure or incomplete submission of any of the Mandatory Documents, we shall reserve the right to reject your registration with email notification

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Vendor Registration Checklist

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***MANDATORY DOCUMENTS TO BE UPLOADED ARE IN HIGHLIGHTED BLUE**

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	Registration:CIDB,MOF,PKK,SPKK,MSPO,RSPO				
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