

BOUSTEAD PLANTATIONS BERHAD VENDOR REGISTRATION GUIDELINE

Dear Esteemed Vendors,

General Requirement for Vendors

Boustead Plantations Berhad only deals with vendors that apply respect and comply with all applicable health, safety, environment, employment & statutory requirements.

Vendor is defined as a person or entity that supplies products and/or services to BPLANT. Vendor shall include contractors, service providers and consultants, their principals, employees, sub-contractors and agents.

All interested vendors are welcome to register with us. Vendors who wish to be our Approved Vendor or existing vendors who are renewing/updating their registration, shall fulfil the following requirement:

1. Vendor operating as a company Private Limited/ Sdn Bhd/ Public Limited/ Berhad/ Sole proprietor/ Partnership/ Limited Liability Partnership
 - a) **Malaysian Company:** Must be registered with the Companies Commission of Malaysia (Suruhanjaya Syarikat Malaysia, SSM), the registration must be valid.
 - b) **Sabah & Sarawak Company:** The company must be registered with the respective authority for the Trading License.
 - c) **Foreign Company:** The company must be registered with relevant authorities in the company's respective countries and the registration must be valid.
2. Vendor must be in sound financial position hence to submit 3 years of Audited Report/ 6 months bank statement/ Income Tax filing for our evaluation.
3. Submit relevant Government bodies/agencies registration or certification such as Ministry of Finance (MOF) and/or statutory/professional bodies such as Construction Industry Development Board (CIDB), SPKK, PPK, STB, MEDAC, ISO, MPOB when and where applicable.
4. Submit the latest 3 years Past Projects/ Track Record/ Work Experience.

Please note that all the documents must be in softcopy and ready to be uploaded (through the designated channel) during registration.

Thank you,

Vendor Management Unit,
Procurement Department,
Boustead Plantations Berhad